# **TOOLBOX TALK #5**



## **Hand-held Power Tools**

Prepare: Quiet location? No distractions? Talk aids ready?

Reason: Electrical tools face harsh conditions on site - when

misused they get damaged and dangerous.

electric shock involving portable electric tools.

Why: In one year there were 194 reported incidents of

Outline: This talk will cover before use checks, use of electric

tools and hazards.



## **Before Use Checks**

- · Make sure the casing is not damaged if it is, do not use it.
- · Make sure that all cables, plugs or connectors are sound and not damaged.
- · Use tools on correct power supply as instructed on maker's label. Only 110 volt tools are permitted on site.
- Ensure the tool is properly earthed unless it is an approved type that does not require earthing.
- · Ensure the cable is long enough to reach your work without straining it.

## Q: What are two things you should check before using a portable electric tool?

## **Use of Hand-held Power Tools**

- Power tools should only be used for their designed purpose.
- · Ensure switches are working correctly before connecting to the power supply.
- · Wear eye protection if there is any risk to your eyes.
- Disconnect tools when not in use.
- · Power tools should be regularly inspected and maintained by a competent electrician.

Q: When drilling, when should you wear eye protection?

#### **NOTES**

### FOR MORE INFORMATION

01206 396 446 Call:

Email: sales@steponsafety.co.uk Visit: www.steponsafety.co.uk







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## **Hand-held Power Tools**

### Hazards

- · Keep power cables off the floor. They may get damaged or trip somebody up.
- · Electrical tools often present a noise hazard wear ear protection if necessary.
- · Avoid standing on a damp or wet surface when using electrical equipment. Keep equipment clean and dry.
- · Never connect a portable electric tool to a lighting socket.
- · Do not use blunt, worn or damaged bits and accessories.
- · Power tools which have become wet should be allowed to dry then checked by a competent person for electrical safety before being re-used.
- Q: What are three potential hazards when using portable electric tools?

Do you have any questions for me?

Questions for you

Q: What voltage tools should be used on site?

Q: Who should inspect and maintain portable electric tools?

#### **REMEMBER:**

## LOOK AFTER POWER TOOLS AND THEY WILL **LOOK AFTER YOU**

https://www.hse.gov.uk/statistics/pdf/fatalinjuries.pdf https://www.hse.gov.uk/statistics/industry/construction.pdf

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